MEETING MINUTES

FOBS

Date and Time	7.00pm, Wednesday 9 th November 2022
Location	Bealings School, Sandy Lane, Little Bealings

Attendees	Staff: Duncan Bathgate, Kelly McLoughlin Parents/committee: Heather Chandler, Helena Wynn, Harriet, Georgie Alexander, Jeong-un, Annabel, Alice Hobday, Annie Wilson, Eleanor Wombwell, Claire Bradley Duke
Apologies	Cathy Lawson, Trisha Brinkley, Laura Keer, Miche Berry, Claire Miller and Andy Miller.
Chair/Minutes	Chaired by: Annie Wilson Minutes: Claire Bradley Duke

- 1. Welcome and apologies
 - a. The Chair Annie welcomed everyone to the meeting, introduced the new committee members and accepted apologies from Cathy Lawson, Trisha Brinkley, Laura Keer, Miche Berry, Claire Miller and Andy Miller.
- 2. Previous minutes. The previous Chair was in the process of trying to locate the last set of minutes. The minutes would be tabled at the next meeting and confirmed at the same time as the next set of minutes.
- 3. Fundraising projects already in motion for 2022
 - a. Calendar it was confirmed that Heather would be arranging a calendar for this year with a photoshoot organised for the 15th November. She updated the group that 4 sponsors were confirmed, 3 more were to let her know and she needed to find the remaining 5. The photographer that was used for previous calendar shoots was confirmed again for next week. The group agreed to charge £10 per calendar and £25 for 3 calendars.
 - b. Helena informed the group that the year 6 hoodies had been ordered and that the Christmas cards, which were online ordering this year, were in train. She had not received an update yet from the Christmas card company as to how many cards had been ordered. She expected them to send an update soon.
 - c. Heather said she had looked at past fundraising projects to get a breakdown on the profit made. The Fete had made at best £800 and at worst £300. The calendar had always made a good amount of money.
- 4. Fundraising brainstorm session

The group discussed some new fundraising ideas going forward which included;

- a. A fundraiser calendar to show what we are going to do for 2023 (see Action below in 'Next Meeting').
- b. After discussion it was agreed that a New Year party in January was preferable to a Christmas party as there was so much already going on in December and January tended to be quiet. The group liked the idea of a Luna New Year party incorporating many cultures including Chinese and Korean. Jeong-un kindly volunteered to manage a pop-up Korean food café at the party. Other ideas included 'Year of the Rabbit' craft, neon face paints, a New Year resolution tree and the school dance group to perform. The group thought a donation starting at £5 per family was fair for an entry fee. Tea/coffee/food would be

charged on top. Claire updated the group that after talking to the three local halls to hire, Bealings Village Hall offered £8 an hour, Angela Cobbold accept just a donation for heating and Playford Village Hall offered £7 an hour. Following discussion, it was decided that Bealings Village hall was the most appropriate location for the party due to the short distance from the school and having the car park adjacent and the good size. The date for the NY party was decided as Friday 20th Jan 2023.

- *i.* ACTION: Claire to approach Bealings Hall to book 20th Jan.
- ii. MON 5^{TH} DEC 3PM NY PARTY FOCUS GROUP; Claire to draft email to send out to parents advising of focus group and inviting anyone to attend.
- c. The group decided we should attach a reason for fundraising to some of the events. The school need 10 iPad for the classroom. £450 each plus overnight charging cabinet. There is a target of £6K in total. ACTION: Helena to make a visual thermometer for outside the school to show progress of target
- d. The group liked the idea of a Spring Makers Fair. This idea would be fleshed out at the next meeting in January and we would form another focus group to lead the event.
- e. Summer fete with raffle prizes to be planned for July 2023. Another focus group to be formed for this early next year and date to be advertised to community. Ideas included ex pupils to perform in a band, approach Footballers to appear
- f. Other ideas to be discussed at next meeting included:
 - i. iPhone amnesty idea to encourage all parents/carers to bring in their old iPhone to the school so they can be recycled for cash.
 - ii. 100 club Buy a square
 - iii. School kitchen recipe cookbook
 - iv. Halloween/autumn party. At Elly's farm
 - v. Supper club social event
 - vi. FLESH out pop café/dine in/take away Korean food. Couple of times a year. Spring fair and summer fete
- 5. Communication/processes
 - a. How would the whole group like this to work going forward?
 - i. The group ran out of time to discuss this item in detail, but we will add a notice in the email going out to parents that there is a FOBS What's App group and that those interested are welcome to join. We will also run numerous focus groups for each major event to ensure things are moving forward and again all are welcome and encouraged to join.
- 6. AOB
 - a. Bealings Village Hall Claire explained to the group that she had a long conversation with Margaret, the representative at Bealings Village Hall about hall hire and she expressed that they would like a contribution towards the resurfacing of the car park, that the parents of children at the school use twice a day for drop off and pick up. Duncan confirmed that we normally provide a £200 donation towards this cost, and as long as no parents feel strongly against this donation, we would be donating this again next year. Due to covid this hasn't been donated the last two years as parents were not using the car park.

If any parents feel strongly against giving the village hall £200 pounds for re-surfacing, please can they contact the school to express concern.

ACTION: Claire to contact Margaret at BVH to let them know the school will donate £200 once parents have been notified and no objections have been received.

- 7. Date of next meeting
 - a. TBC after the Survey has gone out to parents, but aiming for Week beginning 9^{TH} JANUARY 2022
 - *i.* ACTION: Claire to draft and send out a survey monkey to gauge what times and days' work best for parents to meet that want to be involved in FOBS meetings.
 - *ii.* ACTION: Annie to draft the calendar idea/newsletter for the school and greater community. Key dates in the local magazines etc.